

# Amneal Employee Referral Program

Amneal recognizes our employees are an excellent resource of qualified candidates. As a means of encouraging employee referrals, we are pleased to introduce an Employee Referral Program designed to reward Amneal employees for referring a candidate who is hired and fills an open job requisition.

The amount of the referral bonus is determined by the job level as listed in the below table.

Requisition Level	Referral Amount
U.S. Non-Exempt (Hourly)	\$1,000.00
US Exempt (Salaried)	\$2,000.00

## **Eligibility Requirements**

Amneal US employees below Vice President are eligible to participate in the program with the following exceptions:

- Amneal Employees in the Human Resource Department
- Amneal Hiring managers/supervisors referring candidates within their own area of direct or indirect responsibility.

## **Referral Guidelines**

- Referral bonus will be paid as early as administratively possible after 90 days of hire.
- A candidate who was first sourced and presented by a search firm is not eligible for referral.
- If more than one employee refers the same candidate, only the earliest referral will be considered for the referral award.
- The referral must be made in HR Connect prior to the candidate interviewing for an open position.
- Current and former Amneal employees are not eligible as a referral.
- Referrals of current or prior temporary employees or contractors are not eligible.
- Referred candidates will be considered active referrals if they are hired within 6 months of the referral date received by Amneal.
- Referral awards will be paid in the Company's normal payroll cycle and are subject to normal deductions and withholdings.
- The referring employee must be actively employed at Amneal at the time of the referral payment.

If you have additional questions, please contact any member of our Talent Acquisition team.